

# Newhall Park Primary School

Succeeding Together



## School Business Leader

**Band PO2 SCP 29 – 32 £37,336 - £40,221 (negotiable)**

**Permanent**

**37 hours per week, all year round (negotiable)**

**Start date 30 August 2024**

Newhall Park Primary School is seeking to appoint a School Business Leader who is a committed, enthusiastic, hardworking and highly motivated individual.

We are an inclusive primary school that strives to provide a first class education for our children within a caring and supportive environment. We believe in providing all children with every opportunity to fulfil their potential and are committed to providing a range of opportunities to enrich children's learning.

The school is at the heart of the community with a strong reputation in the local area. Our motto "Succeeding Together" is at the core of our school culture and ensures that staff, pupils, parents, carers, governors and the wider community work together in partnership.

The post-holder will be a key member of the Senior Leadership Team with a diverse and rewarding role: the day-to day responsibility for finance, human resources, premises management and compliance, health and safety and the school's IT infrastructure.

This is an exciting opportunity to join Newhall Park Primary School as School Business Leader.

### **We are looking for someone who will:**

- Take a leading role in the strategic and operational work in our school
- Have the ability to plan and manage change effectively in fast moving and challenging times
- Will lead a team of people effectively, inspiring others with passion and energy
- Take a productive, solution focussed approach to school business management and is prepared to learn and adapt according to the demand and policy of the school
- Strongly champion equal opportunities throughout school

### **We can offer you:**

- A happy school where our children are keen to learn
- Dedicated staff who are forward thinking, enthusiastic and committed
- A listening and responsive Governing Body and supportive school community
- A key role as a prominent member of the school's senior leadership team
- A commitment to your continuing professional development and opportunities to work in partnership with other schools and organisations
- A supportive, warm and welcoming ethos, where everyone is valued
- A strong culture of wellbeing through school

This is an exciting opportunity to make a significant contribution in driving forward our agenda for excellence and continuous improvement. If you possess the above skills and think this is the prospect you have been looking for, we look forward to receiving your application.

Visits prior to application are warmly welcomed. Please contact the school office to arrange a visit.

An application pack can be downloaded from the schools website [www.newhallparkprimary.net](http://www.newhallparkprimary.net). Completed applications to be returned to [office@newhallpark.bradford.sch.uk](mailto:office@newhallpark.bradford.sch.uk).

**Closing Date:** Thursday, 16 May 2024 at noon

**Interviews:** Week beginning 20 May 2024

Newhall Park Primary School  
Newhall Road, Bierley, Bradford, BD4 6AF  
Headteacher: Karren El Kheir  
Tel: 01274 778577

We are committed to safeguarding and promoting the welfare of children.

Request for references will be made before the interview date.

All posts are subject to an enhanced DBS check.

Proof of eligibility to work in the UK will be required.

Please note: CV's are not accepted for this post.